



**BRANTRIDGE SCHOOL**

STAPLEFIELD PLACE

Staplefield, Haywards Heath, West Sussex RH17 6EQ

Tel: Office: 01444 400228 Children: 01444 400315 Fax: 01444 401083

12<sup>th</sup> May 2010

Dear Parents/Carers,

**OPEN DAY SATURDAY 26th JUNE 2010**

Our school's Open Day is fast approaching and these are the arrangements for the day. As with previous years we are aiming for a 100% turnout. Every boy will receive an award and teachers will have reports for you to take away with you.

Please aim to arrive between 10am and 10.30am, whether coming by car or by train. Teachers will be available from 10.30am onwards to discuss progress.

We are offering a lunch, but there will be a small charge for this. Lunch will run continuously from 11am until 12.30pm. If you wish to bring your own picnic lunch you are welcome to do so.

Awards and presentations will start at 12.45pm. Following the award ceremony there will be the opportunity for parents to meet with the Governors. We expect that proceedings will finish around 2.00 pm.

Boys will stay at school on the evening of Friday 25<sup>th</sup> and will be free to go home with you on the Saturday. They will need to return to school at 9am on **Tuesday 29<sup>th</sup> June**.

Please could you either telephone Suzanne White on 01444 400228 or send an email to [schooloffice@brantridge-school.co.uk](mailto:schooloffice@brantridge-school.co.uk) to indicate how many visitors you will be bringing. This will enable us to ensure that catering and seating arrangements are properly organised. Please note also that space in the South West room for the awards ceremony will be limited and there will only be room for immediate family members.

We look forward to seeing you on the 26<sup>th</sup>, but please do not bring your pets.

Yours sincerely,

Tamsin Blythe  
Head Teacher